



UNIVERSITY *of* MARYLAND
SCHOOL OF MEDICINE



Department of Orthopaedics

Focused Site Visit

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5/28/15



Overview

- 5 Steps
 - 1) Notification of site visit request (1/13/15)
 - 2) Notification of site visit date (1/30/15)
 - 3) Notification of site visit specifics (2/9/15)
 - 4) Site Visit (3/17/15)
 - 5) Determination (June 2015)
- Preparation and pearls



Notification of Site Visit

- 1/13/15
- Program case logs from 2014 and 2013 graduates shows four or more areas below the 15th percentile.
- “The committee noted the steps the program is taking to improve and has requested a focused site visit to verify and clarify the available resources and the program’s improvement plan related to resident operative experience before 3/20/15.”



Notification of Site Visit Date

- 1/30/15 – letter from Dr. Philibert, VP Field Activities
- Date of site visit (3/17/15) and names of 2 site visitors
 - Not orthopaedic surgeons
- Update ADS by 10 calendar days prior
- “If multiple institutions collaborate in this program, the site visitors will need to meet with reps from each”
- “Documents to be sent to the Site Visitor”
 - “A copy of the site visit schedule with the names and titles of all the participants”



Notification of Site Visit Specifics

2/9/15 – Letter from site visitor (Joseph Campisano, PhD)

- Site visit schedule
- Request for the residents to email him directly a list of five strengths and five opportunities for improvement 1 week prior
 - PGY1 and 2 residents should send a list
 - PGY3 and 4 residents should create a separate list
 - Do not share with the PD



Site Visit Schedule

8-9 am	Program Director and Coordinator
9-930	Department Chair
930-10	DIO
10-11	Program Evaluation Committee
11-12	Site Visitor Break
12-1230	PGY2 site visitor 1, PGY3 site visitor 2
1230-1	PGY4 site visitor 1, PGY5 site visitor 2
1-145	Site Visitor Break
145	Program director, Department Chair, and DIO



Site Visit Schedule

- Emailed for clarification regarding PEC
 - No program director or chairman
 - No residents
 - Limit to 8 faculty members
 - “My first thought is that all PEC members (with the exception of resident members, Department Chair and yourself) should attend. However, if the number of members remaining is more than eight I would cut it off at that.”



Site Visit

Went according to schedule/letters except...

- Requested and reviewed the PEC minutes
 - Provided them with last two meetings
- 2 PEC faculty members had OR cases (both Spine surgeons)
- One site visitor met with a faculty member who was a former resident while other met with PEC
- Ahead of schedule and asked us to bring the residents in early



Aftermath

- “Well you got your stories straight”
 - Dr. Campisano at the exit meeting
- Clear evidence of adequate resources and improved case volumes for current residents.
- Determination pending (meeting RRC May 2015)



Preparation

1/15/15

- Comprehensive review of case logs for last 5 yrs
 - Clearly demonstrated that a site visit was unnecessary

1/30/15-2/9/15

- Wasted time arranging a schedule/participants
 - Strongly advise awaiting the site visitor communication

2/9/15- 3/17/15

- ADS updates, including response
- Strong GMEC support (internal meeting, ADS review)



Pearls

- Site visitors determine the agenda and have wide discretion
- Have PEC minutes available even if not requested in the letters
- Not having representatives from each institution was not an issue
- Last minute absence of 2 PEC faculty members did not seem to be a problem



Addendum added July 2015

- RRC letter received
 - Citation resolved
 - Copied and pasted the text of the citation into “areas for improvement/concerning trends”