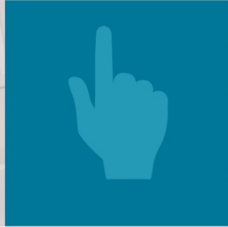
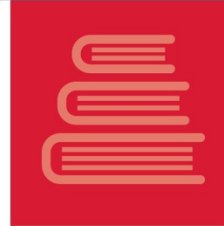


UMMS U



Be a part of something greater.



Welcome to UMMS U!

Welcome to UMMS U!

- **UMMS U** is the new Learning Management System (LMS) for the University of Maryland Medical System.
- A Learning Management System (LMS) is a software application for the administration, documentation, tracking, reporting, and delivery of educational courses or training programs.

UMMS U



A System-wide Approach to Learning

- UMMS U provides training and other educational resources across our geographically-dispersed workforce.
- Training courses and other learning resources are managed both at the system level and by individual facilities to effectively meet both system-wide and local training and education needs.
- UMMS U allows for the use of state-of-the-art learning approaches to improve the quality and value of training and education across UMMS.

UMMSU



Session Outline

In this session, you will learn to:

- Access UMMS U
- View your learning transcript
- Launch an on-line course
- Search for training
- Enroll in an instructor-led course
- Withdraw from a course
- Access resources including an UMMS U Quick Guide and training videos

UMMSU



How to Access UMMS U

UMMSU

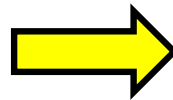


Accessing UMMS U

Users access UMMS U in one of two ways:

- UMMS Employees at:

- UM SJMC
- UMMC University Campus
- UMMC Midtown Campus
- UM REHAB
- UM BWMC
- UM SRH
- Corporate
- UM CMG

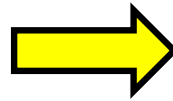


- Users will access UMMS U through **HRConnections**

- A separate User ID and Password are **not** required to access UMMS U

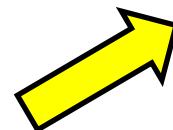
- UMMS Employees at:

- UM UCH
- MWPH
- UM CRMC



- A separate User ID and Password are required to access UMMS U

- ALL Non-Employees



UMMSU



UMMS Employees at UM SJMC, UMMC University Campus, UMMC Midtown Campus, UM REHAB, UM BWMC, UM SRH, Corporate, and UM CMG will access UMMS U through HRConnections



HRConnections

- HR Connections
- Benefits and Welfare
- Pay and Time Off
- Talent Management
- Employment Policies
- All Forms
- New Hire Enrollment
- Life Events
- Managing People
- Admin

Search

Home

HRConnections Bulletins

04/01/2016 - Single Point of Contact for Payroll Inquiries
Starting April 25, HRConnections will become your single point of contact for questions about your paycheck, deductions, exemptions, and other Payroll issues. Watch for more details on your local intranet and in your email.

03/24/2016 - Reporting a Leave of Absence
Beginning February 7, 2016, Liberty Mutual Insurance ("Liberty") will be the new administrator for FMLA. Employees will be responsible for initiating their FMLA and reporting any time used for FMLA directly to Liberty Mutual. In addition, they must continue to follow normal call-out procedures within their department.

Please [click here for more information.](#)

My HRConnections QuickLinks

Use the following links to sign on to frequently used systems.

- UMMS U**
- Disability FMLA & Other Leaves
- My Benefits
- My Paychecks
- My Retirement
- My Verification of Employment
- PeopleFluent for Managers

Employees and Managers will access HRConnections (Employee Self Service) and have a direct link to UMMS U. Through this link a username and password will **NOT** be required.

UMMS Employees at UM Upper Chesapeake Health, UM Charles Regional Medical Center , Mt. Washington Pediatric Hospital

A screenshot of the UMMS Learning Management System login page. The page features the University of Maryland Medical System logo at the top left. Below the logo, it says "Welcome to UMMS Learning Management System. | Please Sign-in". There is a "Login" section with a "User ID" input field and a "Password" input field. A "LOGIN" button is located to the right of the password field. Below the login fields, there is a link for "Forgot Username or Password?". At the bottom left, there is a "Need Help?" section with contact information for technical/content issues and connection issues. On the right side of the login page, there is a large graphic with the text "UMMSU" and the slogan "Be a part of something greater". The graphic includes a red square with a white book icon, a blue square with a white hand icon, and a grey square with a white head and lightbulb icon.

User ID: UMMS Employees will use their Employee ID as their User ID.

The User ID will be preceded by two letters:

UM Upper Chesapeake Health

UC

UM Charles Regional Medical Center

CR

Mt. Washington Pediatric Hospital

MW

Password: The first-time password for all users is: **Welcome1!**

Users will be prompted to change their password after the first login.

Users will be prompted to change their password every 90 days.

UMMSU



ALL UMMS Non-Employees



The screenshot shows the login interface for the UMMS Learning Management System. At the top left is the University of Maryland Medical System logo. Below it, the text reads "Welcome to UMMS Learning Management System. | Please Sign-In". A "Login" section contains a "User ID:" field and a "Password:" field. Below these fields are links for "Forgot Username or Password?" and a "LOGIN" button. At the bottom left, there is a "Need Help?" section with contact information for technical/content issues (HRConnections Service Center at 1-855-486-6747) and connection issues (IS&T Helpdesk at helpdesk@umm.edu or call 410-328-4357). On the right side of the login area is a graphic with the text "UMMSU" in large black letters, a red vertical bar with white text, a blue hand icon, a grey head icon with a lightbulb, and the slogan "Be a part of something greater" in red.

User ID: Non-employees will need to contact their UMMS U Administrator to be assigned a User ID.

Password: The first-time password for all users is: **Welcome1!**
Users will be prompted to change their password after the first login.
Users will be prompted to change their password every 90 days.

UMMSU



View Your Transcript

With our previous Learning Management System (Healthstream), your transcript only included the courses that you have already finished.

In UMMS U, your transcript will include both the training courses you must complete and the courses you have already finished.

UMMS U



From the UMMS U Welcome Page, users can access their learning Transcript in several ways. The transcript includes current training assignments as well as training history.



The screenshot shows the UMMS U Welcome Page. At the top left is the University of Maryland Medical System logo. To the right is a search bar and user settings icons. Below the logo is a navigation bar with 'Home', 'Learning', and 'Performance' tabs. The main content area features a large banner with the text 'UMMS U' and 'Be a part of something greater.' Below the banner are three main sections: 'My Training' (showing 'No Training Available'), 'Browse for Training' (with a list of categories: Leadership, Nursing, Orientation, Annual Training, CSOD - Research & Development (R&D)), and 'Resources' (with links for Demos for all users, User Guides, Demos for managers, and Manager Guides). A vertical sidebar on the right contains a 'View Your Transcript' icon (a hand pointing to a document) and a 'My Training' icon (a stack of books). At the bottom, there is a 'Cornerstone' logo and a footer with 'Powered by Cornerstone OnDemand ©2000-2017 All Rights Reserved. Terms - Privacy - Cookies - Feedback'.

UNIVERSITY of MARYLAND MEDICAL SYSTEM

Home Learning Performance

UMMS U

Be a part of something greater.

My Training

No Training Available

Browse for Training

- Leadership
- Nursing
- Orientation
- Annual Training
- CSOD - Research & Development (R&D)

Resources

- Demos for all users
- User Guides
- Demos for managers
- Manager Guides

Cornerstone

Powered by Cornerstone OnDemand ©2000-2017 All Rights Reserved. Terms - Privacy - Cookies - Feedback

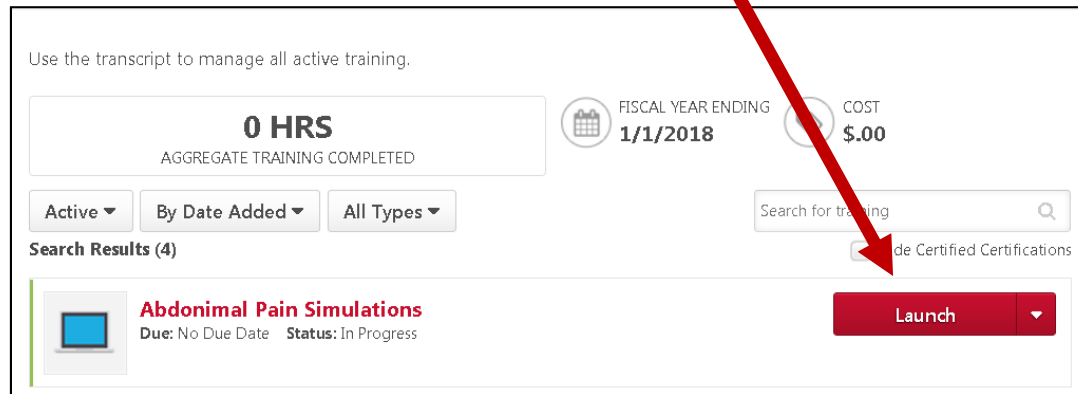
UMMS U

Move your cursor over the "Learning" tab and select "View Your Transcript" from the drop down menu.

Select "My Training" on the "My Training" widget.

Click on the "View Your Transcript" icon.

From the Transcript, users can launch an online training course by clicking on “Launch”.



Use the transcript to manage all active training.

0 HRS
AGGREGATE TRAINING COMPLETED


FISCAL YEAR ENDING **1/1/2018** COST **\$0.00**

Active ▾ By Date Added ▾ All Types ▾

Search for training

Search Results (4)

Hide Certified Certifications

 **Abdominal Pain Simulations**
Due: No Due Date Status: In Progress

Launch ▾

Once an online training course launches, users will find the course navigation to be the same as online courses they have taken in the past.



To view training that has been done in the past, click on “Active” and select “Completed”.

0 HRS
AGGREGATE TRAINING COMPLETED


FISCAL YEAR ENDING **1/1/2018** COST **\$0.00**

Active ▾ By Date Added ▾ All Types ▾

Search for training

Hide Certified Certifications

Search Results (3)

 **LAT (Starts 7/18/2017 8:00 AM)**
Due: No Due Date Status: Registered [View Training D...](#)

0 HRS
AGGREGATE TRAINING COMPLETED

FISCAL YEAR ENDING **1/1/2018** COST **\$0.00**

Active ▾ By Date Added ▾ All Types ▾

Search for training

Hide Certified Certifications

Active
Completed
Archived

LAT (Starts 7/18/2017 8:00 AM)
Due: No Due Date Status: Registered [View Training D...](#)

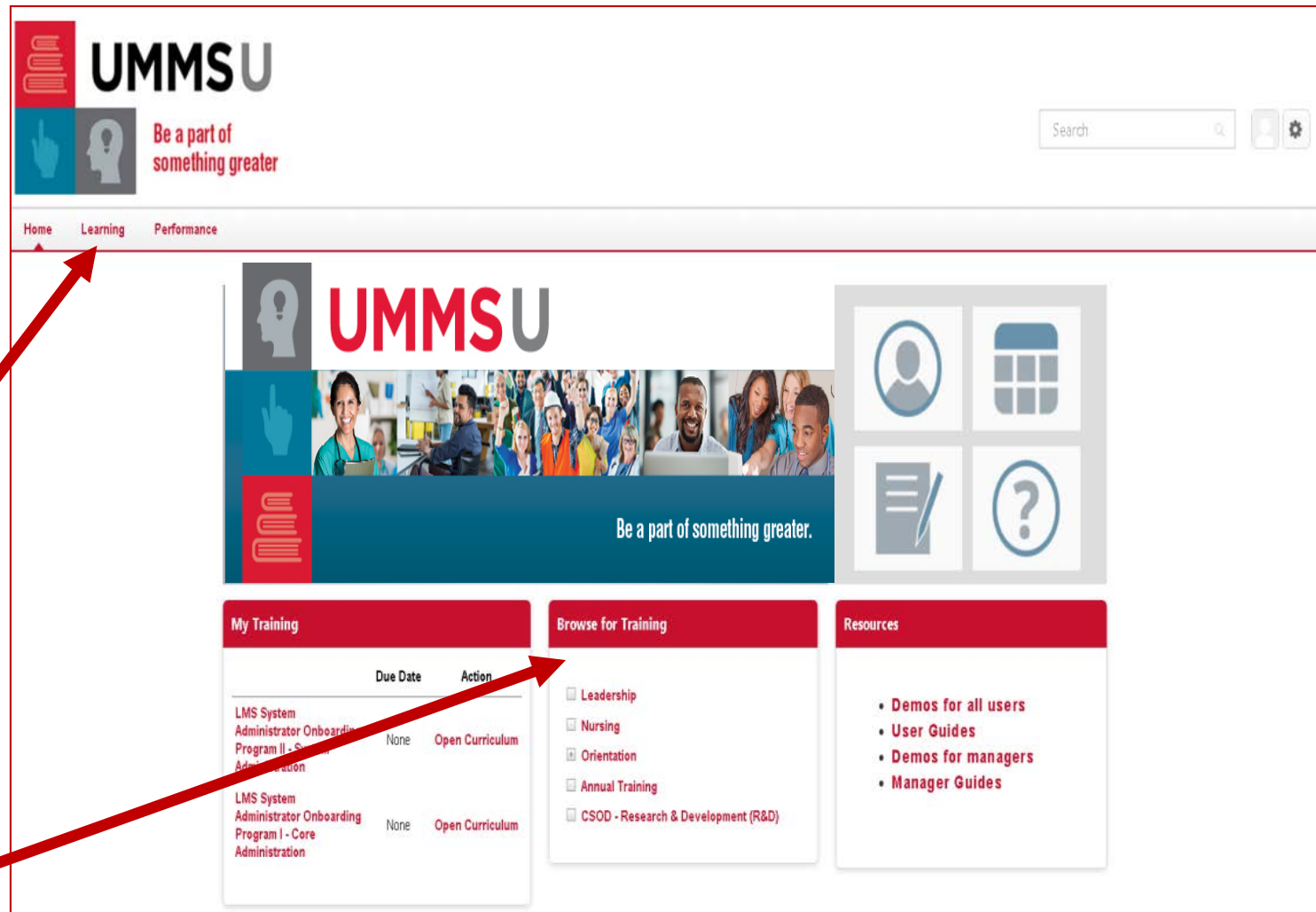


Access and Begin Your Training

UMMSU



From the UMMS U Welcome Page, users can search for training in several ways.



UMMSU

Be a part of something greater

Search

Home Learning Performance

UMMSU

Be a part of something greater.

	Due Date	Action
LMS System Administrator Onboarding Program II - Supplemental Administration	None	Open Curriculum
LMS System Administrator Onboarding Program I - Core Administration	None	Open Curriculum

Browse for Training

- Leadership
- Nursing
- Orientation
- Annual Training
- CSOD - Research & Development (R&D)

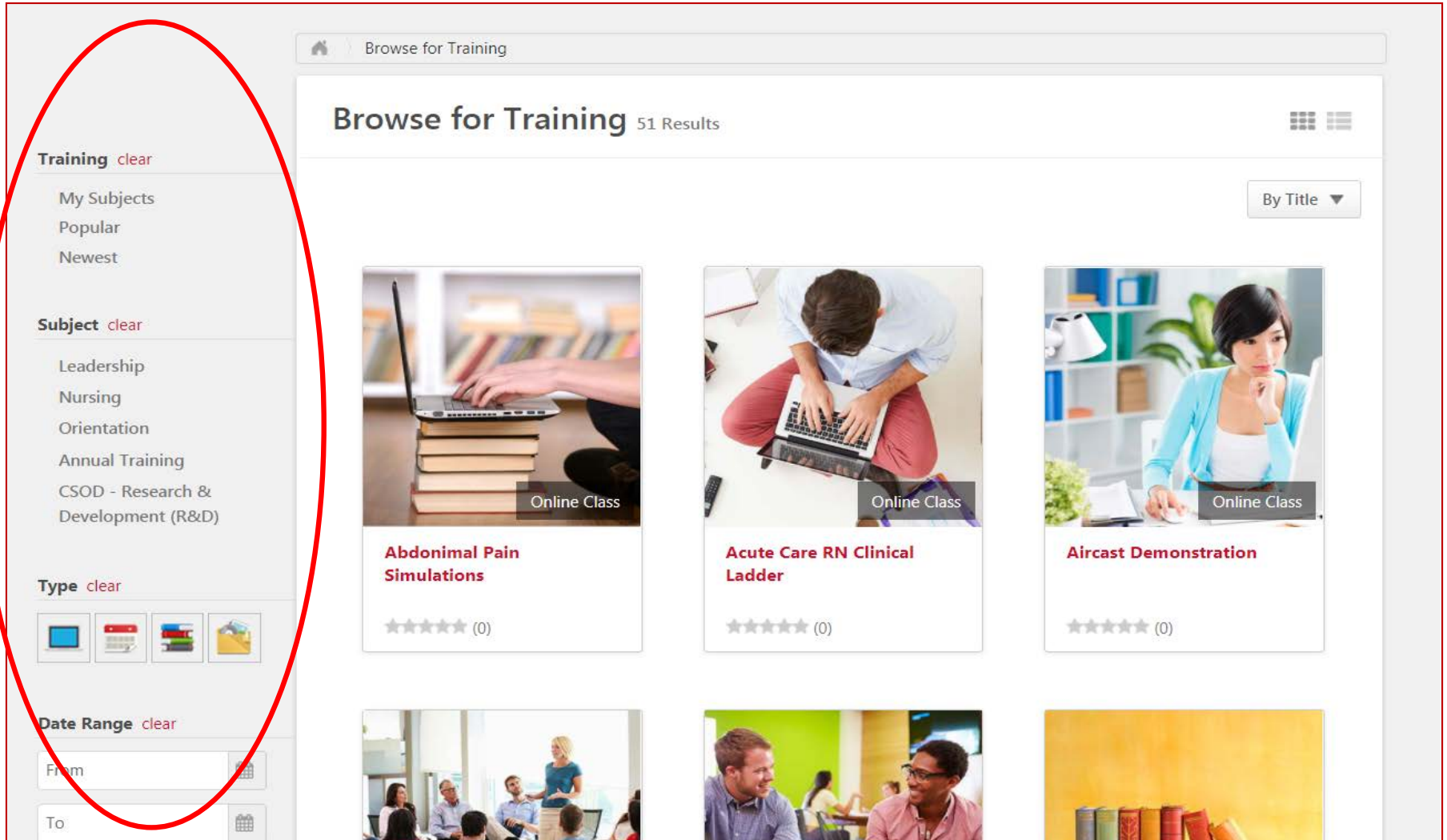
Resources

- Demos for all users
- User Guides
- Demos for managers
- Manager Guides

Move your cursor to the “Learning” tab and select “Browse for Training” from the drop down menu. Enter the search criteria on the “Browse for Training Screen”

Click on the “Browse for Training” widget to enter the search criteria.

Users will be taken to the “Browse for Training” screen where they can search for training by subject, type, date or location.



Browse for Training 51 Results

By Title ▼





Training clear

- My Subjects
- Popular
- Newest


Subject clear


- Leadership
- Nursing
- Orientation
- Annual Training
- CSOD - Research & Development (R&D)

Type clear

- 
- 
- 
- 

Date Range clear

From 

To 

Abdonimal Pain Simulations Online Class
★★★★★ (0)

Acute Care RN Clinical Ladder Online Class
★★★★★ (0)

Aircast Demonstration Online Class
★★★★★ (0)

To select a training course, users can click on the icon for the desired course. Users will be taken to the “Training Details” page for that training course.

Browse for Training

Browse for Training 51 Results

By Title ▾


Training clear

My Subjects
Popular
Newest


Subject clear


Leadership
Nursing
Orientation
Annual Training
CSOD - Research & Development (R&D)


Type clear



Date Range clear

From 


To 



Online Class

Abdonimal Pain Simulations


★★★★★ (0)



Online Class

Acute Care RN Clinical Ladder


★★★★★ (0)





Online Class

Aircast Demonstration

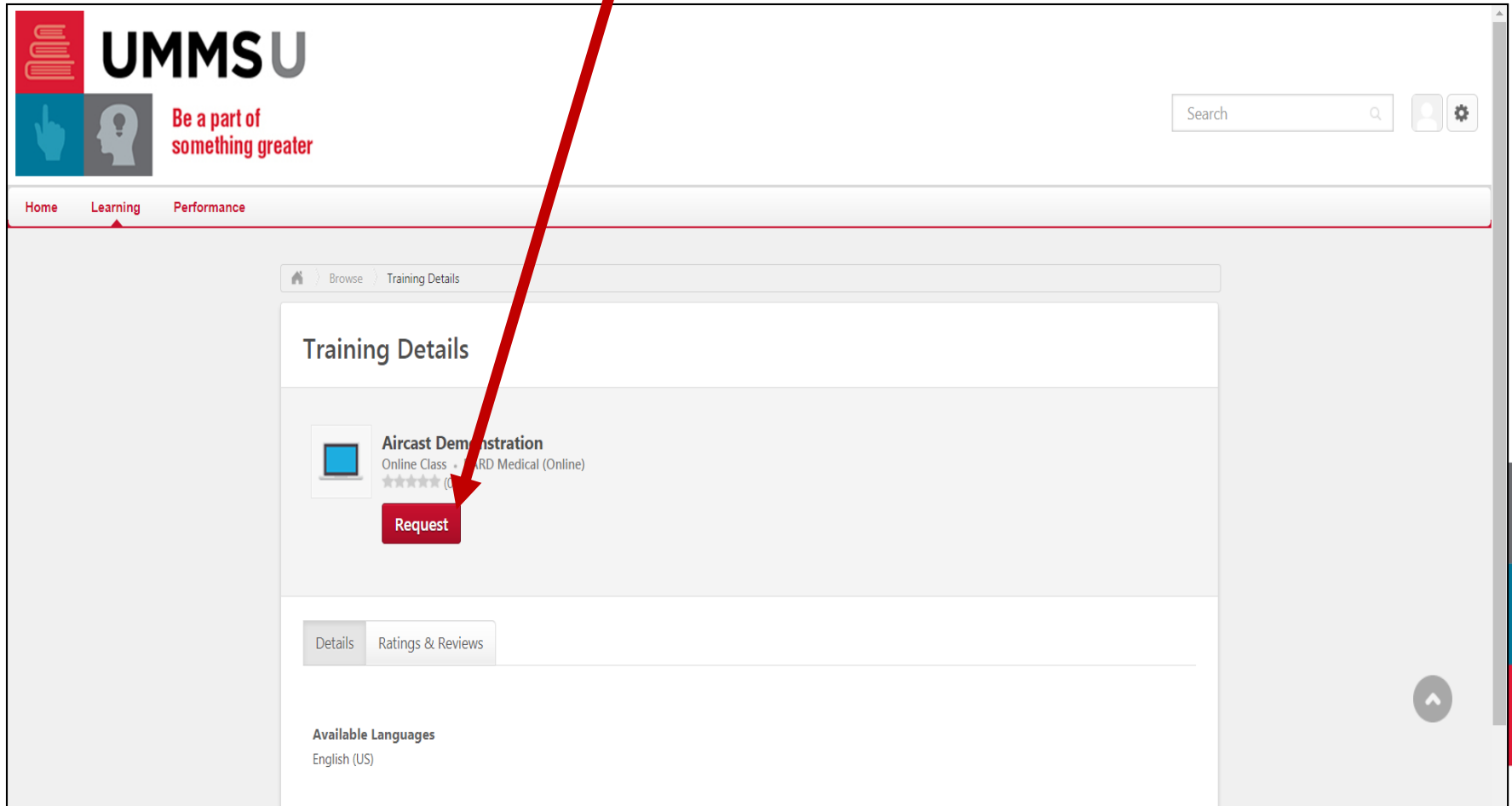
★★★★★ (0)







From the “Training Details” page, users can click on “Request” to enroll in the course.



The screenshot shows the UMMSU website interface. At the top left is the UMMSU logo with the tagline "Be a part of something greater". A search bar and user profile icons are in the top right. A navigation menu includes "Home", "Learning", and "Performance". The main content area is titled "Training Details" and shows a course card for "Aircraft Demonstration", an "Online Class - ...RD Medical (Online)" with a 5-star rating. A red arrow points to the "Request" button on the course card. Below the course card are tabs for "Details" and "Ratings & Reviews", and a section for "Available Languages" listing "English (US)".

Need Help?

View “How-to Videos” to learn how
to use UMMS U

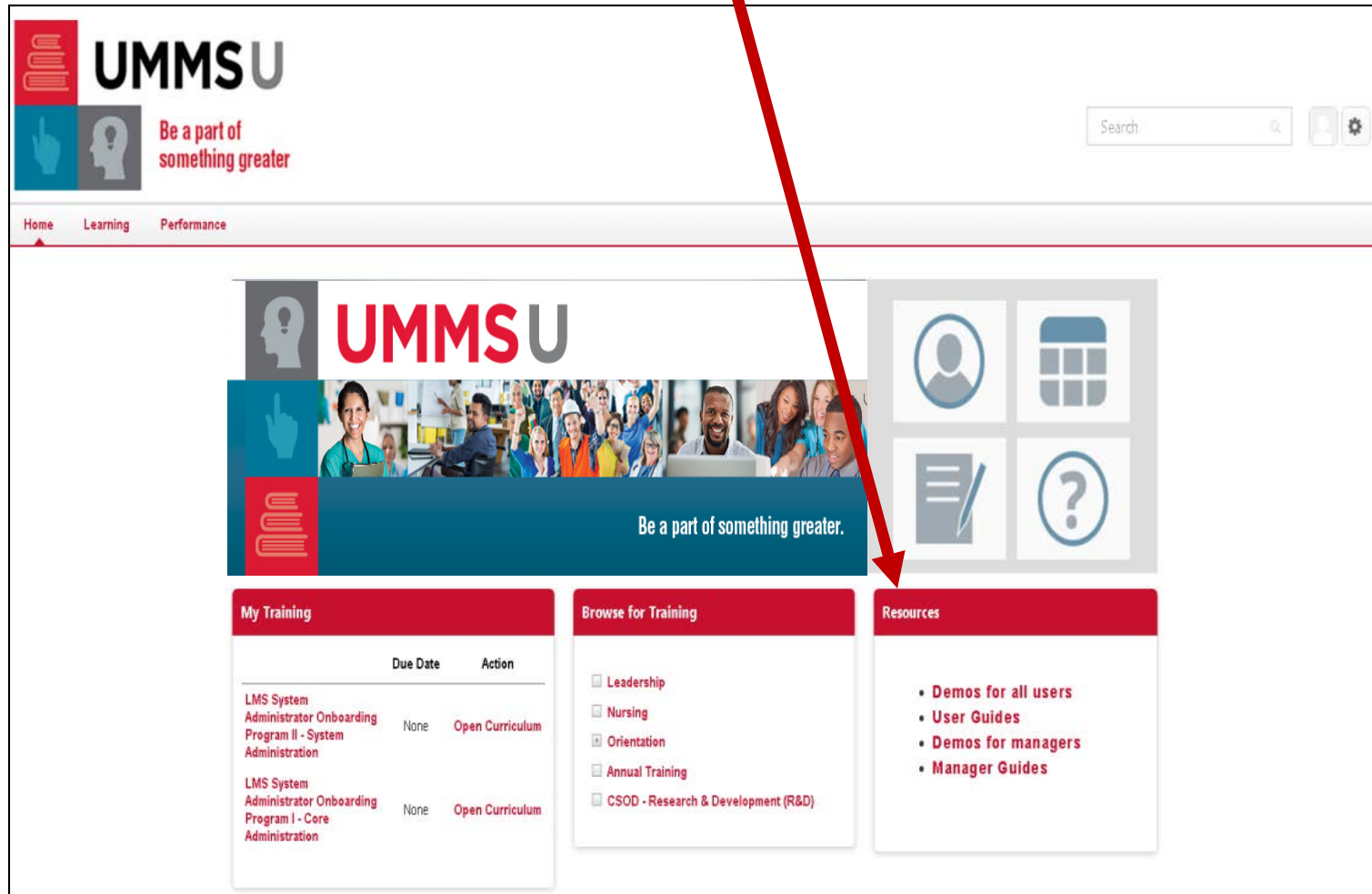
Read through the Quick Guide

Contact your Local UMMS U
Administrator

UMMSU



To access How-to-Videos and the UMMS U Quick Guide, click on the “Resources” widget.



The screenshot shows the UMMSU website dashboard. At the top left is the UMMSU logo and the tagline "Be a part of something greater". A navigation bar includes "Home", "Learning", and "Performance". A search bar and user profile icon are in the top right. The main content area features a large banner with the UMMSU logo and a group of people. Below the banner are three widgets: "My Training", "Browse for Training", and "Resources". A red arrow points from the text above to the "Resources" widget.

My Training

	Due Date	Action
LMS System Administrator Onboarding Program II - System Administration	None	Open Curriculum
LMS System Administrator Onboarding Program I - Core Administration	None	Open Curriculum

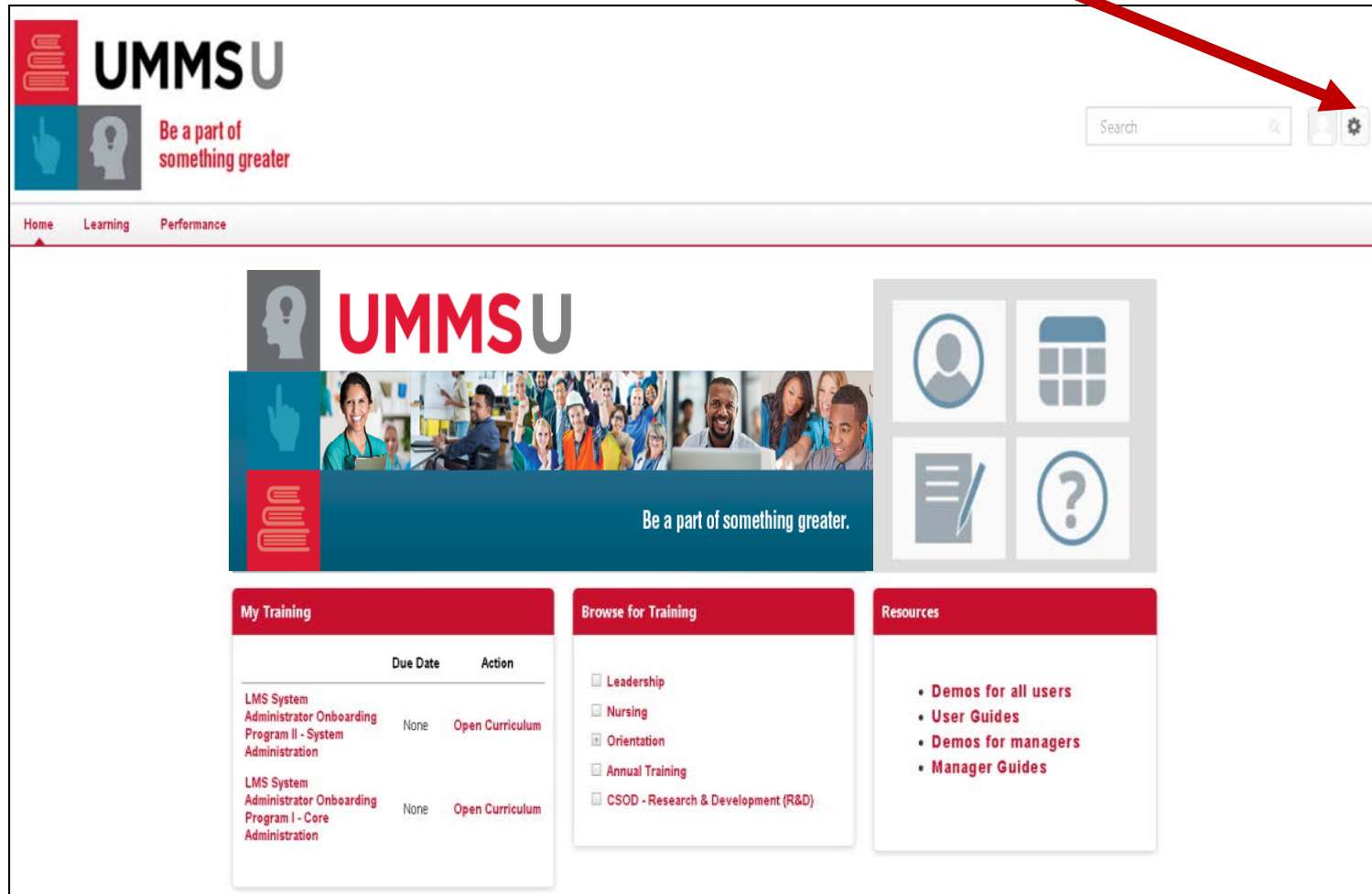
Browse for Training

- Leadership
- Nursing
- Orientation
- Annual Training
- CSOD - Research & Development (R&D)

Resources

- Demos for all users
- User Guides
- Demos for managers
- Manager Guides

To log off of the System, click on the “Settings Icon” and select “Log Out”



The screenshot shows the UMMSU LMS system interface. At the top left is the UMMSU logo and the tagline "Be a part of something greater". A search bar is located at the top right. A red arrow points from the top of the slide to the settings icon (a gear) in the top right corner of the interface. Below the search bar is a navigation menu with "Home", "Learning", and "Performance" options. The main content area features a large banner with the UMMSU logo and tagline, and a grid of icons representing user profile, calendar, document, and help. Below the banner are three main sections: "My Training", "Browse for Training", and "Resources".

My Training

	Due Date	Action
LMS System Administrator Onboarding Program II - System Administration	None	Open Curriculum
LMS System Administrator Onboarding Program I - Core Administration	None	Open Curriculum

Browse for Training

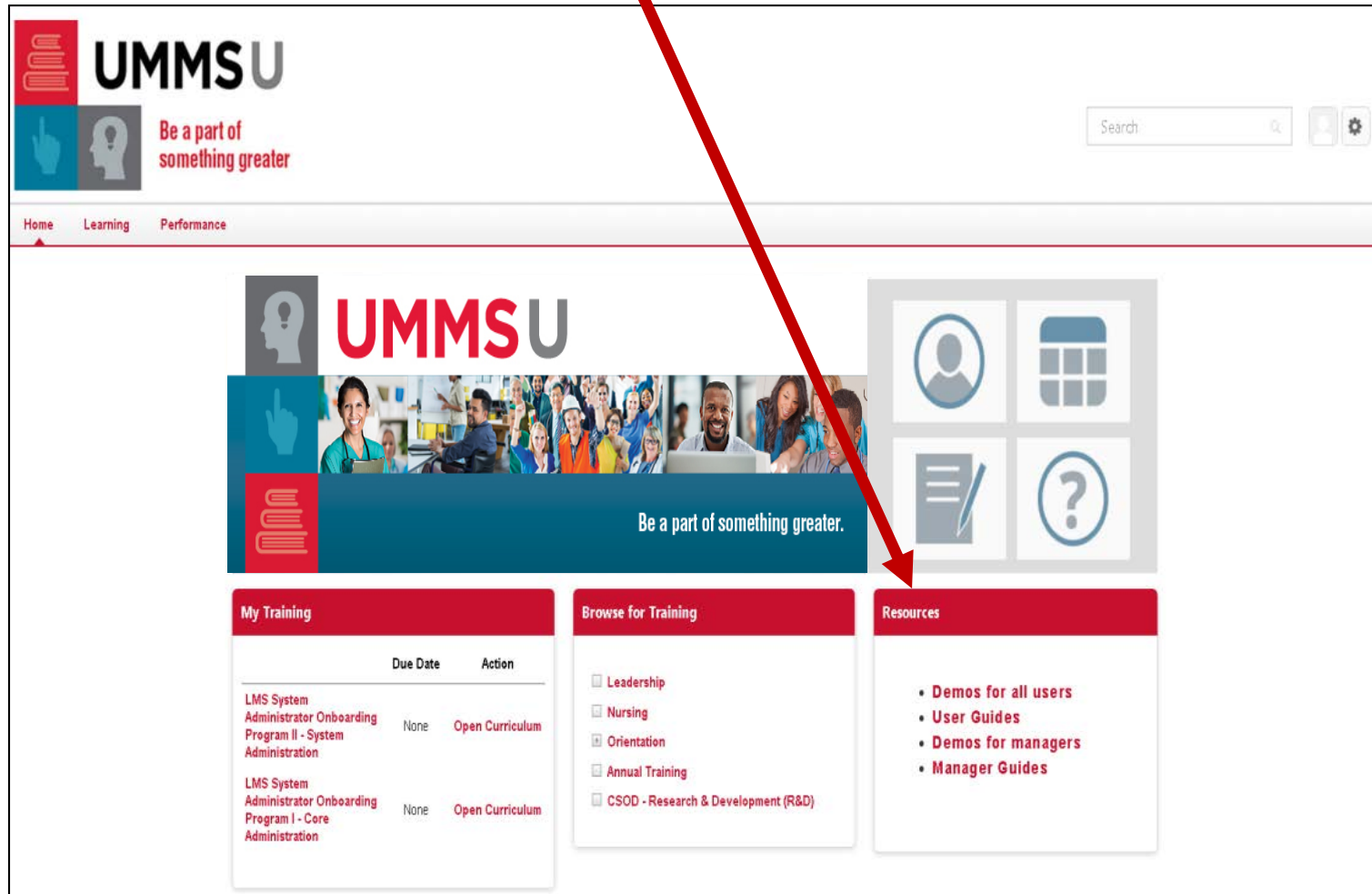
- Leadership
- Nursing
- Orientation
- Annual Training
- CSOD - Research & Development (R&D)

Resources

- Demos for all users
- User Guides
- Demos for managers
- Manager Guides



If you have any questions, contact your local UMMS U Administrator. Click on the “Resources” widget for a list of all UMMS U Administrators by facility.



The screenshot shows the UMMSU LMS interface. At the top left is the UMMSU logo with the tagline "Be a part of something greater". A search bar and user profile icon are in the top right. Below the header is a navigation menu with "Home", "Learning", and "Performance". The main content area features a large banner with the UMMSU logo and a group of healthcare professionals. To the right of the banner is a grid of four icons: a person, a calendar, a document, and a question mark. Below the banner are three widgets: "My Training", "Browse for Training", and "Resources". A red arrow points from the text above to the "Resources" widget.

My Training

	Due Date	Action
LMS System Administrator Onboarding Program II - System Administration	None	Open Curriculum
LMS System Administrator Onboarding Program I - Core Administration	None	Open Curriculum

Browse for Training

- Leadership
- Nursing
- Orientation
- Annual Training
- CSOD - Research & Development (R&D)

Resources

- Demos for all users
- User Guides
- Demos for managers
- Manager Guides

