

Intern FAQ's

How do I contact the chief residents?

For routine questions the best way to reach the chief residents is using DocHalo or email. If you need to reach the chiefs urgently you can call their office (410-328-7567) or cell phone. All their cell phone numbers can be found at the bottom of every Week in Review email.

- Barathi Sivasailam (UMMC/VA) Barathi.Sivasailam@som.umaryland.edu
- Manoj Racherla (UMMC/VA) Manoj.Racherla@som.umaryland.edu
- Cheryl Augenstein (Primary Care) CAugenstein@som.umaryland.edu
- Ravi Tripathi (PSQI) RTripathi@som.umaryland.edu

How do I make a call at University or the VA hospital?

To call the University: From an outside line dial 410-328-xxxx. To call from inside the hospital dial 8-xxxx.

To call the VA: From an outside line dial 410-605-7000, then the extension you need. To call from inside the hospital just dial the 4-digit extension.

What happens if my ID badge gets lost or stolen?

You can get a replacement badge in the security badge office (NBE47; open 6 AM-6 PM Monday through Friday). There is a \$15 charge that you are personally responsible for.

Where can I eat while I am at work?

- **University Hospital**
 - Hospital Cafeteria, 1st Floor Weinberg – 10% discount with your ID if you pay with cash or credit (excludes sushi). No discount with food coupons.
 - Subway, 1st Floor Weinberg
 - Mama I'lardos, 1st Floor Weinberg
 - Coffee shop, 1st Floor Weinberg (sell Starbucks coffee, but not a Starbucks)
 - The Great Cookie, 1st floor Gudelsky
 - Au Bon Pain, next to main lobby entrance
 - Gift Shop, 1st floor across from Stoler Pavilion
- **VA Hospital**
 - VA Cafeteria, 2nd Floor
 - The Canteen, 2nd Floor (open Monday-Saturday)
 - Coffee shop, 2nd Floor across from elevators
- **Food within walking distance**
 - Starbucks
 - Potbelly Sandwich Shop
 - Panera Bread
 - Café on the Square
 - Nando's Peri-Peri

- Southern Management Center (SMC): 1st floor coffee shop with quick sandwiches and snacks, 2nd floor cafeteria with various offerings including salads, burgers, pizza, etc.
- Food trucks: Typically park on corner of Greene & Baltimore St.
- **On call meals** – While on University inpatient rotations you will receive money for food to be used at the University Cafeteria only. While on VA inpatient rotations free meals are available from the basement inpatient cafeteria for residents on call.

What if my pager breaks or needs new batteries?

- Loaner pagers are available in the education office (N3E09), there is a fee to repair or replace your pager if you break or damage it.
- Batteries are in the education office, ask Debra Parks.

Where are the call rooms located?

- At University there are call rooms on 10E, in the CCU (for PCS residents), and in the MICU (for MICU residents). Keys can be picked up from Debra Parks in the education office.
- At the VA there are call rooms on the 4th floor, there are two rooms assigned to medicine.

Is there a resident lounge?

- Yes! It is located on 11E, next door to the Med 1 team room. The code for the door is 1 and 5, then 3.

How do I make schedule change requests?

- The schedule can be found on amion.com (password umdim). It is important to check your schedule frequently for changes to your clinic schedule, call schedule, or days off.
- To make a schedule change request you **MUST** use a schedule change request form. The forms are located outside of the education office across from the resident mailboxes. Once the form is complete it needs to be brought to the chief resident office.

When does clinic start?

- Clinic starts the week of July 8th. PLEASE check AMION regularly for any clinic changes. You will receive more information about clinic during Clinic Orientation.

How do I get hospital scrubs?

- The Scrub Access Form is located [here](#). The form is completed and submitted online and goes directly to Linen. (Please select the 7th Floor Gudelsky machine)
- Please remember to return your scrubs to the machine when they are dirty. This will give you another credit to remove your next set of scrubs.

How do I get a white coat?

- Orders are managed by the linen department (SGA-37, M-F 8am-3pm).
- To request a new lab coat complete the LAB COAT ORDER FORM
- There is a 2-coat limit over a rolling 12-month period, please allow for 3 weeks for coats to be delivered.

- There will be time for a white coat fitting on the first day of orientation to ensure you order the correct size coat.

How do I get my white coat cleaned?

- Place your lab coat in the hamper inside the linen department, to the right.
- Lab coats will be available for pick up 7-14 days after they have been dropped off.

When should I take Step 3?

- You should try to schedule Step 3 during an elective or vacation time if possible. Please plan and let the chief residents know the dates of your exam so your schedule can be adjusted as needed.
- Our program has no requirements to take Step 3 before the end of intern year. Categorical and combined residents may opt to take this early in the 2nd year while on elective. If you are a preliminary intern, please check with your program for next year about their Step 3 requirements.

Who can assist me with loan deferment paperwork?

- Please obtain the paper work from your loan company and bring it to the education office. Submit all paperwork to Debbie Trust.

What happens if I get summoned for jury duty?

- It is preferred that you not serve during a required inpatient, ECS or ER rotation because should you be chosen to serve for any length of time, this could possibly delay your residency training completion dates. Please notify the Jury Commissioner's Office as soon as you receive the summons that you are **requesting a postponement**.
- For Baltimore City, go to the jury duty website (this is on the summons received) and you will be able to request a postponement and provide dates to reschedule. Request dates that you are scheduled for either elective, Academic GIM (interns), FLEX (residents) but not in continuity clinic. **Once you have a firm date, make sure you notify the chief residents.**
- If your summons is for one of the surrounding counties, go to their website for the policy to request a postponement.
- If the Jury Commissioner requires a letter from the program, contact Debbie Trust in the Education Office, dtrust@som.umaryland.edu .