

EMAIL SENT 8/13/18 at 3:40PM

BCC: Program Coordinators

****DO NOT FORWARD ATTACHED SPREADSHEET****

Good afternoon,

I've attached a list of the NEW resident/fellows MD-EDRS Username and Passwords. Please share the username and passwords with your programs residents/fellows. Please also include the intranet link for the training video and documentation on logging in to the MD-EDRS website and completing an Electronic Death Record. **PLEASE DO NOT FORWARD THE SPREADSHEET!** Please make sure that each of your trainees ONLY gets his/her individual account information. The spreadsheet includes private log in information as well as last four digits of SSN. The spreadsheet should never be forwarded! Our trainees trust us to guard their private information.

I've also included existing account information. Some trainees forget their username and emails associated with their accounts. If they are a returning resident/fellow and have already logged into their account (which they should have) they would have been prompted to reset their passwords and the one that I generate will no longer be active.

The training video for the login process and other helpful resources can be found here <http://intra.umms.org/ummc/physicians/electronic-death-certificate>

****Please remember that not all programs require MD-EDRS access.****

Please have all trainees attempt to log into their accounts to make sure that everything works properly. If any of your residents/fellows have difficulty logging in, please ask them to email me.

Helpful Hint: Some programs have Chief Residents pass out the unique log in information to their trainees. This is a time consuming task and can be a great help to program coordinators to have chief residents handle this. Please remember, the spread sheet should NEVER be forwarded to the group. It contains confidential information!!

Thank you,
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