

## GME Eligibility Exception Checklist

### Appendix A

<b>Resident/Fellowship Appointments Exceptions Checklist</b>			<b>Action/Comments</b>
1. Do the program's specialty/subspecialty requirements have a statement that indicates: "The Review Committee for (your specialty/subspecialty) <b>does not allow</b> exceptions to the Eligibility Requirements for your Residency/Fellowship program?"	Yes	No	If yes, no further action may be taken since the RC does not allow exceptions. If no, proceed to #2.
2. Has all prerequisite postgraduate clinical education required for initial entry or transfer into your program been completed in a program accredited by: <ul style="list-style-type: none"> <li>• The ACGME or ACGME-I</li> <li>• The AOA</li> <li>• The Royal College of Physicians and Surgeons of Canada (RCPSC)</li> <li>• The College of Family Physicians of Canada (CFPC)</li> </ul>	Yes	No	If yes, obtain documentation
3. Does the program have verification of the applicant's level of competency in the required clinical field using ACGME or CanMEDS Milestones Assessments from the prior training program (for the transfer resident) or the core residency program (for fellows)?	Yes	No	If yes, obtain documentation
<ul style="list-style-type: none"> <li>• <b>If a physician who has completed a residency program that was not accredited by the ACGME, ACGME-I, AOA, RCPSC or CFPC will enter an ACGME accredited program in the same specialty at the PGY-1 level, no further GMEC action is required.</b></li> <li>• <b>If a physician has completed a residency program that is accredited by the ACGME, ACGME-I, AOA, RCPSC or CFPC will enter an ACGME accredited fellowship program, no further GMEC action is required.</b></li> </ul>			
4. Have the program director and the fellowship selection committee confirmed that the applicant is an exceptional candidate based on prior training and review of prior summative evaluations in the core specialty?	Yes	No	If yes, proceed to 5
5. Criteria for Exceptionally Qualified Candidate. The applicant must have (a), (b), and at least one item from (c).	Yes	No	If yes, provide documentation of

<p><b>(a)</b> Completed a non-ACGME accredited residency program in the core specialty</p> <p><b>(b)</b> Demonstrated clinical excellence, in comparison to peers throughout training</p> <p><b>(c)</b> Additional evidence of exceptional qualifications is required, and may include one of the following:  (i) participation in additional clinical or research training in the specialty or subspecialty; (ii) demonstrated scholarship in the specialty or subspecialty; (iii) demonstrated leadership during or after residency training; (iv) completion of an ACGME-International-accredited residency program.</p>			<p>criteria (a), (b), and (c)</p>
<p><b>6.</b> Has the candidate satisfactorily completed USMLE Steps 1, 2, and, if eligible 3?</p>	<p>Yes</p>	<p>No</p>	<p>If yes, provide documentation</p>
<p><b>7.</b> If the candidate is a graduate of an AOA-approved program with pre-accreditation status, has the candidate satisfactorily completed Levels 1, 2, and 3 of COMLEX-USA?</p>	<p>Yes</p>	<p>No</p>	<p>If yes, provide documentation</p>
<p><b>8.</b> If the physician is an international graduate, has the program received verification of ECFMG certification?  <b>Note: See GME website for visa requirements</b></p>	<p>Yes</p>	<p>No</p>	<p>If yes, provide documentation</p>
<p><b>GMEC review and approval/disapproval for exceptional qualifications and exceptions to the eligibility requirements will occur at a regularly scheduled GMEC meeting, annually. The programs will be notified of the date of the meeting, in advance. For presentation to the GMEC, the Program Director must provide the completed checklist, the supporting documents for items 4, 5, 6, 7, 8 and the following information:</b></p> <ul style="list-style-type: none"> <li>• <b>Applicant Name</b></li> <li>• <b>Specialty/Subspecialty Name Considering Applicant</b></li> <li>• <b>Does this specialty/subspecialty require a preliminary training year (e.g., Dermatology, Radiology)</b></li> <li>• <b>Anticipated PGY Level of Appointment</b></li> <li>• <b>Does PGY Level of Appointment Differ from Traditional Entry PGY Pathway (e.g., starting internal medicine at a PGY-2 versus PGY-1)</b></li> </ul>			
<p><b>9.</b> GMEC review and decision (date)</p>	<p>Approve</p>	<p>Deny</p>	<p>If approved, proceed to step 10.</p>
<p><b>10.</b> After the applicant is accepted by this exception, the CCC must conduct a baseline fellowship Milestones evaluation of the applicant <u>within twelve weeks</u> of matriculation.</p> <ul style="list-style-type: none"> <li>• This requirement may be waived for an applicant who has completed an ACGME International-accredited residency based on the applicant's</li> </ul>			<p>Program maintains documentation of 12 weeks post-matriculation milestones.</p> <p>Milestone Evaluations must</p>

<p>Milestones evaluation conducted at the conclusion of the residency program.</p> <ul style="list-style-type: none"> <li>• If the trainee does not meet the expected level of Milestones competency following entry into the fellowship program, the trainee must undergo a period of remediation, overseen by the Clinical Competency Committee This period of remediation must not count toward time in fellowship training.</li> <li>• Applicants considered for these positions must be informed of the fact that their training may not lead to certification by ABMS member boards or AOA certifying boards.</li> </ul>			<p>be reported to the ACGME semi-annually.</p>
<p><b>Fellows who are not progressing must have a well-developed remediation plan that has been approved by the GME Office. Failure of the program director to provide this information, when performance issues are identified, may result in denial of future exception requests.</b></p>			

GMEC approved: 3/25/2021