Institutional Committees & Councils

ACGME and the UMMC want to assure that residents and fellows have the opportunity to participate on committees and councils whose actions affect their education and/or patient care. Our goal is to match the interests of the resident/fellow with that of the activities of the committees and councils; therefore, we are soliciting nominations from you as program director, or from the residents/fellows (either self or peer nominations), for participation in one or more of these committees/councils. The participants will be required to attend 75% of the meetings that occur (most are monthly).

CLER Subcommittee
Meeting Day: meets on an as needed basis
Meeting Time: TBD
Overview: The CLER Subcommittee meets to review the CLER Site Visit Report and development initiatives for areas that need improvement.

Duty Hour Subcommittee
Meeting Day: meets on an as needed basis
Meeting Time: TBD
Overview: This Subcommittee was created to develop a policy that governs the work hour expectations of all UMMC training programs and create an effective tracking report for the institution.

Employee Advisory Council
Meeting Day: Generally meets once a month
Meeting Time: 2 hours in the Lipitz Board Room
Overview: Created to allow greater employee participation; to foster better communication between staff employees and senior leadership; to make recommendations for improvement and to act as a sounding board for topics of interest. The council will exist as a forum to promote these goals as another methodology to move UMMC forward on its path to being a great organization. The council is not intended to act in any advocacy role or negotiate issues on behalf of staff employees.

Ethical Advisory Committee
Meeting Day: Generally meets the second Tuesday of the month
Meeting Time: 11:30am-1pm in the Paca/Pratt Building Room 2N152
Overview: Discusses ethical topics, policy development and ethics consults and reports into the Performance Improvement Steering Committee.
Event Reporting Collaborative
Meeting Day: TBD
Meeting Time: TBD
Overview: This multidisciplinary team is made of frontline staff and leaders from various areas, including several inpatient units, Pharmacy, Respiratory Therapy, and Patient Safety. The Collaborative meets to share best practices, barriers, and trends between units with the ultimate goals of increasing patient safety event reporting.

Executive Infection Control Committee (EICC)
Meeting Day: 2nd Wednesday of the month
Meeting Time: 2pm – 3pm
Overview: This executive committee oversees the policy approval process related to infection control.

Graduate Medical Education Committee
Meeting Day: Generally meets the 4th Thursday of the month (does not meet in August or December)
Meeting Time: 4:30pm – 5:30pm
Overview: Monitors and advises on all aspects of residency education. The Committee serves in the capacity of developing/revising graduate medical education policies and overseeing the compliance of the institutional and Residency Review Committee requirements. The Committee is comprised of residents, faculty, program directors, and administrative staff. Reports to the Medical Executive Committee.

Healthcare Associated Infections (HAI)
Meeting Day: 1st and 3rd Thursdays of the month
Meeting Time: 4pm – 5pm
Overview: HAI Working Group is a subcommittee of the UMMC Executive Infection Control Committee. This is a collaborative working group that includes front line providers and members of the Infection prevention team with the aim to implementing and maintain activities around infection prevention, in many cases identifying challenges to implementation and providing solutions.

Infection Prevention (IP)
Meeting Day: Thursday of each week
Meeting Time: 1pm – 2:30pm
Overview: This committee focuses on QI implementation
MEADE Committee (Medication Errors, Adverse Drug Events)
Meeting Day: 2nd Wednesday of every month
Meeting Time: 12pm – 1pm
Overview: This is a multidisciplinary committee involving physicians, pharmacists, nurses, IT, and risk/quality evaluating institutional medication errors and looking into solutions to improve processes/create policies etc.

Patient Engagement Comm
Meeting Day: monthly
Meeting Time: varies
Overview: The Patient Engagement Committee is an interdisciplinary group comprised of administration and peer leaders dedicated to improving care through bedside partnership with patients and families. The group develops implements, and nurtures strategies designed to engage patients and families at the bedside. The committee meets monthly.

Performance Improvement Steering Committee
Meeting Day: Generally meets the second Monday of the month
Meeting Time: 12:30pm – 2pm
Overview: Develops and oversees implementation for the plan for improving performance; assesses and monitors organization’s performance; responds to external reviews of the organization’s performance, receives reports and monitors outcomes from the medical staff subcommittees and clinical departments, develops a quality training strategy. Reports to the Medical Executive Committee on some matters.

Record Access and Retention Subcommittee
Meeting Day: meets on an as needed basis
Meeting Time: TBD
Overview: The subcommittee was formed to create a policy for the GMEC approval that would provide specific guidelines to protect trainee confidential information as well as how to properly maintain existing and future files.

Resident/Fellow and Advanced Practice Provider Wellness Committee
Meeting Day: varies - will be notified in advance
Meeting Time: varies - will be notified in advance
Overview: The subcommittee is focused on developing activities related to resident/fellow/faculty/employee wellness and is sponsored by the Chief Medical officer, with participants from GME leadership, residents/fellows, faculty, Advanced Practice Providers leadership, EHS leadership, Psychiatry and School of Medicine representatives.
Transfusion Practices Subcommittee
Meeting Day: Generally meets the last Tuesday in January, March, July, September, and November
Meeting Time: 12pm – 1pm
Overview: Review, discuss and advise on policies and processes related to blood and blood products. Reports to the Performance Improvement Steering committee.

UMMC Diversity & Inclusion Council
Meeting Day: 4th Thursday in the Executive Office – Lipitz Boardroom
Meeting Time: 9:30-11AM
Overview: As a premier healthcare provider, UMMS embraces diversity in the composition of our workforce and in the delivery of culturally sensitive, compassionate, quality care to promote healthy and empowered communities. The Council focuses on initiatives for improving diversity and inclusion within the medical center and system.
*A minimum 2 year commitment is required.