

**Volunteer Services Department**  
**Placement Form**

Name: \_\_\_\_\_ Phone # \_\_\_\_\_

1. How many days of the week do you wish to volunteer? \_\_\_\_\_
2. Please check the days of the week that you are available. \*  
 Monday    Tuesday    Wednesday    Thursday    Friday    Saturday\*\*\*\*  
 Sunday\*\*\*\*
3. Please list the earliest time of the day you would be willing to arrive to volunteer. \_\_\_\_\_
4. Please list the latest time of the day you would be willing to leave your shift. \_\_\_\_\_
5. What type of placement?    Summer Only    Year Round
6. Please number your placement choices in priority order (1-5).

**Patient Care Areas**

- Cardio/Pulmonary
- Emergency Department\*\*
- Pre-Op (before surgery)
- PACU (after surgery)
- Telemetry (stroke unit)
- Patient Experience Rounders
- Rehabilitation
- Wound Care

**UM UCMC – Bel Air**

- Kaufman Cancer Center
- Oncology
- Orthopedics
- Occupational Health
- Cafeteria

**UM UCH – Aberdeen**

- Hospitality Service Area
- Wayfinding
- Physician Offices
- Campus Tour Guides

**People Areas**

- Information Desk\*\*\*
- Surgical Waiting
- Gift Shop
- Cafeteria
- ED Liaison
- Clinical Equipment

**UM UCH**

- Coffee Shops

\*You can schedule your volunteer hours on the same day of the week and time slot, but we can be flexible. We also have other projects that don't demand 4 hours a week, so make sure when you talk to us, you make your preferences known.

\*\* ED volunteers must be 18 years or older.

\*\*\*Information Desk volunteers must be at least sixteen (16) years of age.

\*\*\*\* Please note that there is no volunteer office support on weekends.

**Office Areas**

- Volunteer Office
- Materials Management
- Technology
- Environmental Services

**Other Areas**

- Patient Family Centered Care Advisory Council
- Volunteer Board Positions/Committees
- Pets on Wheels
- Spiritual Care Services
- Events/Fund Raisers
- Got a special talent?  
\_\_\_\_\_

