

Subject
SUPPORT FOR GME
PROGRAMS IN THE
EVENT OF DISASTER OR
INTERRUPTION OF
PATIENT CARE



Policy **Effective**
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SUPPORT IN THE EVENT OF DISASTER OR INTERRUPTION, GME 008

Purpose

As the institutional sponsor, University of Maryland Medical Center Midtown Campus (UMMC Midtown Campus) is committed to assisting in reconstituting and restructuring residents' educational experiences as quickly as possible after a disaster and/or interruption in patient care.

Scope

This policy applies to all graduate medical education programs sponsored by UMMC Midtown Campus.

Responsibility

It is the responsibility of the directors of each residency ("Program Directors"), UMMC Midtown Campus management, and UMMC Midtown Campus's Graduate Medical Education Committee (GMEC) to comply with this policy.

Definitions

Disaster is defined as an event or set of events causing significant alteration to the residency experience at UMMC Midtown Campus and which has been declared as a disaster on the ACGME website.

1. Resident Transfers and Program Reconfigurations

If UMMC Midtown Campus as sponsor of the ACGME-accredited programs determines it cannot provide an adequate educational experience for each of its residents because of a disaster, it will take one of the following actions:

1. Arrange a temporary transfer to other programs and institutions until such time as the UMMC Midtown Campus sponsored program can provide adequate experience or assist the residents in permanent transfers to other ACGME accredited programs or approved institutions where they may continue their education. If more than one program is available for a temporary or permanent transfer of a particular resident, the transfer preferences of the resident will be considered by UMMC Midtown Campus and its affected program. The transfer decision will be handled expeditiously so as to maximize the likelihood that each resident will complete the training year in a timely manner.

2. Within ten days after the declaration of disaster, the DIO of UMMC Midtown Campus or designee with one or more disaster affected programs will contact the ACGME to discuss due dates that ACGME will establish for the affected programs timeframe for submission of the following information to the ACGME:

1. Program reconfigurations necessary related to the disaster,
2. Notification to the affected programs' residents of the resident transfer decisions.

If the ACGME has not received communication from the DIO, the ACGME will attempt to establish contact to determine the severity of the disaster and its impact on the residents' educational programs. All information will be submitted to the ACGME no later than 30 days after the disaster unless other due dates are approved by the ACGME.

2. Communication with ACGME from Disaster Affected Institutions and Programs:

The DIO or designee will call or e-mail the Institutional Review Committee Executive Director with information and/or requests for information.

The affected Program Directors will call or e-mail the appropriate Residency Review Committee Executive Director with information and/or requests for information.

Residents may call or e-mail the appropriate Review Committee Executive Director with information and/or requests for information. On its website, the ACGME will provide instructions for changing resident e-mail information on the ACGME Web Accreditation Data System.

3. Acceptance of Transfers

1. If UMMC Midtown Campus's DIO offers to accept temporary or permanent transfers from another program affected by a disaster, UMMC Midtown Campus will complete the appropriate paperwork found on the ACGME website and will provide this information to affected programs and residents upon request.

2. UMMC Midtown Campus and its programs will arrange temporary transfers to other programs or institutions until such time as the residency program can provide an adequate educational experience for each of its residents or will assist the residents in permanent transfers to other programs or institutions in which they can continue their education. Transferee preferences will be considered in those cases where more than one program or institution is available for temporary or permanent transfer of a particular resident.

3. Transfer decisions will be made expeditiously so as to maximize the likelihood that each resident will be able to complete their training in a timely fashion.